

	INCIDENT REPORT	DOCUMENT No. BMS/SAM/F/	
		REV 2	
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Date of Incident:	20 October 2020	Time of Incident:	15:40
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Location of Incident: N1 south		Site name:	
Province:	Gauteng	City:	Pretoria
Along / Between Street:	Lynwood	and	Atterbury
Between HH:		and	
GPS Co-ordinates:	Lat		Long

Client:			
Party Involved:	None	Signature:	
		Signature:	
		Signature:	
		Signature:	
Reference Number:			

Injury Report:	Name of Injured:	Nature of Injuries:
Damage Report:	Item Damaged:	Nature of Damage:
	Vehicle Windscreen	Cracked

Detailed Description of Incident:
Edington was driving behind a truck; a piece of tyre flew into the air when the truck drove over it. This projectile hit the windscreen of the vehicle Mahindra No. 14 FN78MNGP. No one was injured however it is my opinion that the windscreen needs to be repaired asap or my result in traffic violation.
Corrective action:
Windscreen to be replaced asap. Escalated to Fleet administrator to resolve, follow up by SHEQ to close incident report.
Preventive action:
Maintain two car driving distance behind vehicle if possible when traveling with company vehicles.

Name of Person Compiling this Report:	Melvin (on behalf of Edington)	Signature:	Date: 20 October 2020
Approved By:	Signature:	Cellphone:	E-mail:

Photos Included:		No	Additional Pages Attached:	Yes	No	NCR No.	
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